

DEPARTMENT OF CHARITABLE GAMING
INSTANT BINGO/SEAL CARDS/PULL-TABS RECONCILIATION FORM

ORGANIZATION: _____

SESSION DATE: _____

I certify this form is complete and accurate to the best of my knowledge.

Signature of Cashier _____

Signature of Bingo Manager _____

Column:	A	B	C	D	E	F	G	H
Beginning inventory of opened deals carried forward from the previous bingo session								
Line							Take In	Payout
1.	Totals from the previous bingo session's Form 105 (Line 16, Column G and H)							
Deals opened during the bingo session								
Line	Serial #	Deal Name	Form #	Ticket Price	# of Tickets	# of Free Tkts	Take In	Payout
2.								
3.								
4.								
5.								
6.								
7.								
8.								
9.								
10.	Totals from Form 105-A (Line 22, Column G and H of Page 1)							
11.	Total Lines 1 through 10							
12.	Total of the prizes added to the instant progressive pot amount from deals opened during this bingo session							
Ending inventory of opened deals to be carried forward to the next bingo session								
Line	Serial #	Deal Name	Form #	Ticket Price	# of Tickets	# of Free Tkts	Remaining Take In	Remaining Payout
13.								
14.								
15.								
16.	Total Lines 13 through 15							
17.	Total of the instant progressive pot paid by check or cash							
Instant Progressive Pot								
_____ Beginning Balance (previous bingo session's carry over balance)								
+ _____ Additions (from Line 12, column H above)								
- _____ Payouts (from Line 17 column H above)								
= _____ Carry Over Balance								
Totals for the Bingo Session							TOTAL TAKE IN (TOTAL GROSS RECEIPTS)	TOTAL PAYOUT
Line 11-16 (Line 18, Column G)								

Cash Reconciled	
Beginning Change Fund	19.
Prizes Paid by Check	20.
Total Take In (from Line 18, Column G)	21.
Total Pay Out (from Line 18, Column H)	22.
Total Cash to Account For (Lines 19 + 20 + 21 - 22)	23.
Cash on Hand	24.
Overage/(Shortage)	25.

Overage, if Line 24 is greater than Line 23. Shortage, if Line 23 is greater than Line 24.

Line 11 - 12 - 16 + 17
(Line 18, Column H)

(Totals to be included on Bingo Session Reconciliation Summary (Form 103))

The use of handwritten documentation during the bingo session that would assist in the completion of this form will need to be kept as part of the organization's gaming records.